FOR THESIS/DISSERTATION OUTLINE/PROPOSAL SUBMISSION

**RESEARCH INTEGRITY DECLARATION FORM**

**TABLE 1.** This graduate research involves:

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| Human participants\* |  |  |
| Human biospecimen\* |  |  |
| Personal or sensitive data (primary data collection)\* |  |  |
| Personal or sensitive data (secondary data set)\* |  |  |
| Non-human vertebrates\*\* |  |  |
| Higher invertebrates\*\* |  |  |
| Genetic engineering in plants or animals\*\*\* |  |  |
| Dangerous/hazardous materials\*\*\*,\*\*\*\* |  |  |
| Others (e.g., biomaterials, wildlife, endangered species of flora or fauna, regulated resources, protected/conservation areas, heritage sites, ancestral domain, public areas that require permit, privately owned lands, conflict areas, artifacts, dual-use materials, activities that may disrupt the environment, goods that require declaration)\*\*\*\*: |  |  |

\*may require REB approval

\*\*may require IACUC approval

\*\*\*may require certification from Biosafety Committee

\*\*\*\*may require authorization by appropriate government/official agencies

**TABLE 2.** The research protocol/material requires approval (authorization/certification/clearance/ consent/permit) from:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Yes** | **No** | Remarks |
| UPLB Research Ethics Board (REB) or another recognized institutional review board/research ethics committee (IRB/REC) |  |  |  |
| UPLB or another recognized Institutional Animal Care and Use Committee (IACUC) |  |  |  |
| UPLB Institutional Biosafety Committee |  |  |  |
| Others (e.g., National Commission on Indigenous Peoples, offices under the Department of Environment and Natural Resources, Bureau of Customs, local government, private land owner): |  |  |  |

If necessary, please supply information in the “Remarks” column:

* Name/location of IRB/REC/IACUC outside UPLB where you plan to submit your research protocol
* Justification why you correspondingly answered “No” in Table 2 whereas you answered “Yes” in Table 1
* Name/location of the local government or other agencies where you plan to request approval.

**Declared by:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and signature of the student (Principal Investigator)

**Affirmed by (on behalf of the guidance/advisory committee):**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and signature of the guidance/advisory committee Chair

**Noted by:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and signature of the GPMC Chair

**GS Procedure when submitting Thesis/Dissertation Outline:**

**Step 1:** Student obtains approval from the guidance/advisory committee (after outline presentation/defense) [Note: the student should be enrolled]

**Step 2:** Student fills out the Approval of Thesis/Dissertation Outline – eForm and Research Integrity Declaration Form (found in the UPLB GS website) [Note: all signatories, except GS officers, should sign the form before submitting to the UPLB GS]

 If the student declared that the research protocol/material requires approval from those listed in Table 2, the student needs to attach the proof of approval before submitting to the UPLB GS

Note: The student cannot start implementing the research protocol (e.g., data gathering) without approval from appropriate agencies.

**Step 3:** The GS Dean approves/disapproves the thesis/dissertation outline (or may return the form to the researcher to address comments). Declaring “No” in Table 2 is not final unless approved by the GS Dean. Appeals can be addressed to the GAAC.