

GRADUATE SCHOOL

College, Laguna

IMPORTANT:

1. Use one set per subject.
2. The student is responsible in giving their instructor's copy not later than one (1) week after the deadline for dropping.
3. During the second half of the semester, **THE INSTRUCTOR IS REQUIRED TO INDICATE THE STUDENT'S CLASS STANDING (PASSING OR FAILING) AT THE TIME OF DROPPING.**
4. Please see back page for rule on dropping and **sign indicated space for student's signature.**

U.P. Form 26A (Dropping Slip)			GRADUATE SCHOOL		REGISTRAR'S COPY	
Name/Signature: _____			TO BE FILLED IN BY THE INSTRUCTOR:		Student's Class Standing: _____	
Student Number: _____			_____		_____	
Curriculum: _____ Classification: _____			Instructor's Name in Print		_____	
Subject Dropped: _____			_____		_____	
Reason: _____			Instructor's Signature		Date	
_____			(For the Dean)		Date	
Adviser's Signature _____ Date _____			_____		_____	
Fee Charged _____ O.R. No. _____ Date _____			_____		_____	

U.P. Form 26A (Dropping Slip)			GRADUATE SCHOOL		INSTRUCTOR'S COPY	
Name/Signature: _____			TO BE FILLED IN BY THE INSTRUCTOR:		Student's Class Standing: _____	
Student Number: _____			_____		_____	
Curriculum: _____ Classification: _____			Instructor's Name in Print		_____	
Subject Dropped: _____			_____		_____	
Reason: _____			Instructor's Signature		Date	
_____			(For the Dean)		Date	
Adviser's Signature _____ Date _____			_____		_____	
Fee Charged _____ O.R. No. _____ Date _____			_____		_____	

U.P. Form 26A (Dropping Slip)			GRADUATE SCHOOL		DEAN'S COPY	
Name/Signature: _____			TO BE FILLED IN BY THE INSTRUCTOR:		Student's Class Standing: _____	
Student Number: _____			_____		_____	
Curriculum: _____ Classification: _____			Instructor's Name in Print		_____	
Subject Dropped: _____			_____		_____	
Reason: _____			Instructor's Signature		Date	
_____			(For the Dean)		Date	
Adviser's Signature _____ Date _____			_____		_____	
Fee Charged _____ O.R. No. _____ Date _____			_____		_____	

U.P. Form 26A (Dropping Slip)			GRADUATE SCHOOL		STUDENT'S COPY	
Name/Signature: _____			TO BE FILLED IN BY THE INSTRUCTOR:		Student's Class Standing: _____	
Student Number: _____			_____		_____	
Curriculum: _____ Classification: _____			Instructor's Name in Print		_____	
Subject Dropped: _____			_____		_____	
Reason: _____			Instructor's Signature		Date	
_____			(For the Dean)		Date	
Adviser's Signature _____ Date _____			_____		_____	
Fee Charged _____ O.R. No. _____ Date _____			_____		_____	